

Nelson Soccer Association

Board Meeting Minutes

Date: October 15, 2025

Time: 6:05 PM

Location: NDCU

In Attendance

Alan Therrien, Sarah Kozlowski, Stefan Humphries, Brett Adams, Justin Dexter, Cindy Lindstrom, Emma Felten, Cheryl Anne Birse, Aileen Anderson, Roger Quayle, Larissa Parry, Sveta (Executive Director)

Regrets: Amanda Peschke, Marlisa Crosland

1. Call to Order & Agenda

Meeting called to order at 6:05 PM.

Amendment under Brett's report noted.

Motion to approve agenda as amended.

Moved by: Aileen

Seconded by: Emma

Carried

Approval of Minutes – September 2025

Motion to approve September Board Meeting Minutes as presented.

Moved by: Stefan

Seconded by: Emma

Carried

Entered in-camera at 8:05 PM.

Exited in-camera at 8:38 PM.

2. Committee Reports & Chair Update

Hayden has been out of service since August 27.

NSA will submit materials to the Nelson District Community Complex soccer exhibit.

CBT Organizational Assessment completed; Board reviewing findings and next steps.

House program survey received 103 responses—key themes: remove rep players, increase fun, ensure equal playing time, add evaluations.

AGM preparation underway: Chair report, policy updates, KUFA submissions, and Mission Statement revision to be presented.

3. Finance Report

Overview

Treasurer presented October 2025 financial update. NSA remains in a stable and positive financial position, with strong cash flow and balanced operations despite administrative growth.

Financial Summary (October 2025)

Cash on Hand: \$520,000

Accounts Receivable: \$63,000 (mainly Whitecaps and KSYSA)

Total Assets: \$1.02 million Liabilities: \$65,000 Net Assets: \$951,000

Year-to-Date Revenue: \$594,000 Expenses: \$586,000 Net Position: +\$7,700

August Variance: Temporary \$60,000 deficit due to timing of insurance payments, payroll, and PowerUp entries.

Current Status: Year-to-date position remains positive and cash flow is strong.

Registration Growth & Operational Impact

Registrations increased from 1,900 (2023) to 2,400 (2024).

Growth has expanded revenue and operational costs—staffing, coaching, and field maintenance.

Chair emphasized the importance of maintaining administrative capacity to match growth.

Community Gaming Grant

2024–2025 Gaming Grant remains pending due to BC Gaming Branch strike (notifications delayed until 2026).

Administrative & Accounting Updates

Transition to Xero accounting continuing for payroll and bookkeeping efficiencies.

All coaches and referees are paid through payroll to ensure CRA compliance.

NSA remains compliant with BC Societies Act and CRA nonprofit reporting standards.

Motion to approve Treasurer's Financial Report as presented.

Moved by: Cheryl

Seconded by: Aileen

Carried

Next Steps

Monitor Gaming Grant updates

Prepare 2025 Operating Budget reflecting registration growth and inflation.

Review Coach Education Fund allocations and maintain financial transparency.

4. DEI Document

Diversity, Equity & Inclusion document reviewed.

Motion to approve DEI document.

Moved by: Cheryl

Seconded by: Justin

Carried

5. Executive Director Update

Indoor season underway; registration numbers are strong and participation is high. Discussion held on rep players optionally participating in house programs, will be included in future strategic planning.

6. Technical Director Update

Kootenay United Football Academy programs and academies running smoothly. Evaluations and communications with parents were successful and well received. Rep season to officially end after Revelstoke tournament. Following that, KUFA will take over programming. Rep teams will no longer attend tournaments under NSA; travel will occur through KUFA. NSA exploring grants for new camera equipment to support highlight reels and coach development.

7. Adjournment

Motion to adjourn.

Moved by: Justin

Seconded by: Cindy

Carried

Meeting adjourned at 8:41 PM.

Next Meeting: November 10, 2025 at NDCU